

Rules for Meetings

Main meetings of the British Society for Cardiovascular Research take place twice a year, usually in the Spring and Autumn. Each meeting is usually held over two days, normally beginning in the late morning/early afternoon on the first day and ending in the late afternoon on the second day. A BSCR Dinner is commonly held in the evening of the first day.

The Spring meetings normally constitute the basic science track of the British Cardiovascular Society Annual Conference, under whose auspices the meetings are held; organisation is shared with the British Atherosclerosis Society.

The Autumn meetings normally focus on a specific topic or area, with lectures on its various aspects from invited speakers. However, free communications may also be included in the programme (see below), at the discretion of the local organisers.

1. General Conditions

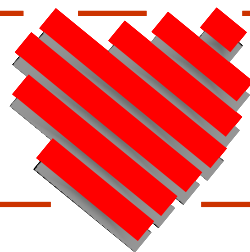
In exchange for using the Society's name and receiving financial support for the meeting the organisers undertake that:

- 1.1. They will abide by these meeting rules.
- 1.2. The meeting should receive the prior approval of the BSCR Committee.
- 1.3. The meeting should be open to all members of the Society, either with free registration or registration at reduced price. Non-members should be charged a registration fee to be determined by the BSCR Committee, in accordance with 2.4 below. A contribution towards the cost of the BSCR Dinner (if held) and full accommodation costs should be recovered from individual delegates.
- 1.4. The organisers should aim for appropriate representation of women and minorities amongst the invited speakers, in relation to their scientific standing in the field covered by the meeting. The speakers should also be drawn from as broad a geographical representation from within the UK (and, if appropriate, from outside the UK) as possible.
- 1.5. The BSCR logo must be used in materials badged for the meeting, such as fliers, posters, programmes, other forms of communication and advertising, and signposts to the venue. Badging may be shared with co-sponsors of joint meetings.
- 1.6. Prior to circulation, all promotional material (posters, programmes, etc.) for the meeting should be sent to the Secretary for approval to ensure appropriate acknowledgement of sponsorship, etc.
- 1.7. It is the responsibility of the organisers to ensure that a written report on the meeting should be prepared for inclusion in the next available issue of the BSCR Bulletin.
- 1.8. Any variation of these conditions should have the approval of the BSCR Committee.

2. Financial Aspects

The BSCR will contribute to the expenditure of the meeting, in accordance with the following:

- 2.1. The organisers must provide the Treasurer with an estimate of expenses prior to commencing organisation.
- 2.2. Organisers of meetings should aim to break even, by raising funds as described in 2.3.
- 2.3. It is expected that organisers will raise funds from external sources which may include pharmaceutical company contacts and manufacturers of relevant equipment and materials. They should do this in conjunction with the committee member responsible for sponsor liaison, currently Dr Sean Davidson.
- 2.4. Funds raised from external sources must be made payable to the "British Society for Cardiovascular Research" and cheques posted to the Honorary Treasurer. This income will be used to offset meeting costs (see invoices, 2.7).
- 2.5. Speakers' expenses will be paid by the Society after the meeting, up to and including personal motor vehicle mileage (at a rate to be determined by the Treasurer), economy class air fare or train fare, taxi to and from airport/station to hotel (if less than 20 miles), and appropriate hotel



accommodation (to be arranged by the meeting organiser) and sustenance. Meeting organisers must provide the necessary advice on travel and expenses to their invitees.

- 2.6. The Society will bear the cost of distributing posters, registration forms and associated items for the meeting, provided that such items are received by the Secretary in time to coincide with the regular mailing of a timely issue (3–6 months before the meeting) of the BSCR Bulletin.
- 2.7. All invoices related to the meeting should be forwarded to the Treasurer for payment.
- 2.8. The organisers should provide the committee with a full financial statement as soon as possible after the meeting.
- 2.9. Any excess of income over expenditure will become the property of the Society.
- 2.10. Any excess of expenditure over income will be met by the Society up to a limit of £10,000, with the meeting organisers liable for any further excess.

3. BSCR Meeting Prizes

The Society encourages the submission of free communications. These may be presented at the meeting orally or as posters, at the discretion of the organisers.

There are different prize arrangements for the Spring and Autumn meetings, because at present the Spring Meetings are held jointly with the BAS and BCS.

3.1. Spring Meeting prizes

The details of how to select and judge these awards are agreed by the BSCR and BAS on a meeting-by-meeting basis.

3.1.1. A joint Young Investigator Award (for an oral presentation).

3.1.2. A joint Best Poster Prize.

3.2. Autumn Meeting prizes

3.2.1. A Young Investigator Award (for an oral presentation), usually called the BSCR Prize.

3.2.1.1. This prize is awarded for the best oral presentation of a selected abstract. The prize is currently £250.

3.2.1.2. Eligibility is restricted to students studying for a higher research degree, or postdoctoral staff not more than 30 years old.

3.2.1.3. Organisers should select 5 abstracts for oral presentation in a dedicated session.

3.2.1.4. Judging should be by a panel of at least five people selected from amongst the committee and invited speakers.

3.2.2. A Best Poster Prize

3.2.2.1. At present the prize for best poster is sponsored by the journal Clinical Science and consists of a trophy.

3.2.2.2. Eligibility is restricted to students studying for a higher research degree, or postdoctoral staff defined by an upper age limit of 30.

3.2.2.3. Judging should be by a panel of at least five people selected from amongst the committee and invited speakers.

3.2.3. The Bernard and Joan Marshall Young Investigator Prize

3.2.3.1. Three finalists will be selected on the basis of committee scoring of submitted written applications. This is managed by the BSCR committee, not by the meeting organisers.

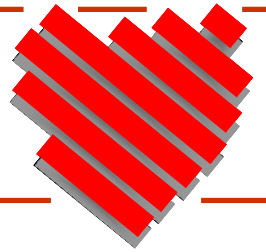
3.2.3.2. Space for the three oral presentations should be scheduled in a dedicated session with adequate time for questions.

3.2.3.3. Finalists must be instructed by the Chair of the Society to present the work they submitted in their written application, and not to include other work they may have undertaken.

3.2.3.4. Judging should be by a panel of at least five people selected by the committee from amongst the committee and invited speakers.

3.2.4. The Bernard and Joan Marshall Research Excellence Prize.

The awardee will already have been selected by the BSCR committee prior to the meeting.



4. Publication of Abstracts

Abstracts of papers presented are printed in the BSCR Quarterly Bulletin and are also published in Heart Online. If organisers wish to have the abstracts published elsewhere, prior agreement of the BSCR Committee must be obtained.